



Miscellaneous Information about Filing Form ST-556, Sales Tax Transaction Return

Which version of the instructions for Form ST-556 should I use?

There are two versions of instructions for Form ST-556.

- ☐ Use version **ST-556(1)** if you make sales from locations within Illinois.
- ☐ Use version **ST-556(2)** if you are an out-of-state lessor selling used motor vehicles with passenger plates and the vehicles are located in Illinois at the time of the sale.

You can obtain the correct instructions by

- ☐ calling our 24-hour Forms Order Line at 1 800 356-6302
- ☐ calling our "Illinois Tax Fax" fax-on-demand service at 217 785-3400
- ☐ visiting our Web site at <www.revenue.state.il.us>
- ☐ writing us at:

ILLINOIS DEPARTMENT OF REVENUE
PO BOX 19010
SPRINGFIELD IL 62794-9010

How should the copies of Form ST-556 be distributed?

Copy 1 Revenue's Send to the correct address from the list below:

- ☐ If you are applying for an Illinois vehicle, trailer, or mobile home title, send the return and the title application to:

OFFICE OF THE SECRETARY OF STATE
VEHICLE SERVICES DEPT
SPRINGFIELD IL 62756

- ☐ If you are applying for an Illinois watercraft title, send the return and the title application to:

ILLINOIS DEPARTMENT OF NATURAL RESOURCES
PO BOX 19226
SPRINGFIELD IL 62794-9226

- ☐ If you are applying for an Illinois aircraft registration, send the return and the registration application to:

DIVISION OF AERONAUTICS
ILLINOIS DEPARTMENT OF TRANSPORTATION
CAPITAL AIRPORT
SPRINGFIELD IL 62706

- ☐ If you are not required to title or register the item, send the return to:

RETAILERS' OCCUPATION TAX
ILLINOIS DEPARTMENT OF REVENUE
PO BOX 19042
SPRINGFIELD IL 62794-9042

Copy 2 Seller's Keep for your records.

Copy 3 Purchaser's Give to the buyer.